

**MINUTES
REGULAR MEETING
May 23, 2024**

On the 23rd day of May, 2024 at 5:30p.m., the Housing Authority of the City of Fountain held its Regular Meeting of the Board of Commissioners at 501 E Iowa Ave Fountain CO 80817.

I. ROLL CALL.

On roll call the following were present as named:

PRESENT: Michelle Lavelle, Roberta Sohnrey, Linda Chalou, Councilman Fred Hinton

ABSENT: Andria Terry

ALSO PRESENT: Ashlei Reeder, Secretary.

A quorum being present, the Chairperson called the meeting to order.

II. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD April 18, 2024 at Fountain Housing Authority.

After the Commissioners reviewed the minutes, Vice-Chairperson Lavelle made a motion, seconded by Councilman Hinton, to approve the minutes.

AYES: Sohnrey, Lavelle, and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

III. Hear from the Public

IV. FINANCIAL STATUS REPORTS FOR THE MONTH OF APRIL 2024.

The Commissioners reviewed the monthly reports for establishing Net Income and Cash Disbursements/Receipts for the months of APRIL 2024 for the below listed projects:

- a. Grinde Manor CO071001.
- b. Section 8 New Construction, Fountain Townhomes, CO99-H001-104.
- c. Fountain Mesa Court Townhomes.
- a) Section 8 Housing Choice Voucher Program CO071VO.

After the Commissioners reviewed the monthly financial reports, Councilman Hinton made a motion, seconded by Vice-Chairperson Lavelle, to approve the monthly financial reports for APRIL 2024.

AYES: Sohnrey, Lavelle, and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

V. REPORT ITEMS FOR APRIL 2024.

a. Occupancy

Section 8 Rental Vouchers

The reports indicated 185 units (76%) of the authorized 244 units under lease for the month of April 2024. The waiting list is currently carrying 700 applicants. The report also indicated a current lease-up of 185 units (76%) for April 2024.

Portables: In-2, Out-2.

Grinde Manor

The report indicated 40 units (100%) under lease for the month of April 2024. The waiting list is currently carrying 12-1BR applicants. The report also indicated a current lease-up of 40 units (100%).

Fountain Townhomes

The report indicated 14 units (100%) under lease for the months of April 2024. The report also indicated a current lease-up of 14 units (100%). The waiting list is currently carrying 247 applicants.

Fountain Mesa Court Townhomes

The report indicated 64 units (100%) under lease for the months of April 2024. The waiting list is carrying 4 applicants 2-2BR applications and 2-3BR applications. The report also indicated a current lease-up of 64 units (100%).

b. Maintenance

The report indicated that, during the month of April 2024, 10 work orders were processed at the Fountain Mesa Court Townhomes, 11 at Grinde Manor and 5 at the Fountain Townhomes. Yard work was performed at all sites as necessary.

c. Capital Report

2024 CAP FUND 2022 Xeriscaping Project began March 2024 and work has been contracted and completed in April 2024 and is in compliance with Davis Bacon.

Councilman Hinton made a motion, seconded by Vice Chairperson Lavelle, to approve the report items a, b and c for April 2024.

AYES: Councilman Hinton, Lavelle, and Sohnrey.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

VI. RESOLUTION 837 AUTHORIZE GRINDE MANOR SHOP HEATER REPAIR

AYES: Sohnrey, Lavelle, and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

VII. RESOLUTION 838 AUTHORIZING EMERGENCY REPAIR OF A WATER LINE
BREAK 439 HADLEY FMC

AYES: Sohnrey, Lavelle, and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

VIII. RESOLUTION 839 AUTHORIZATION THE REPAIR OF GRINDE MANOR
SPRINKLER BOXES AND LAMP POSTS CFP 2022

AYES: Sohnrey, Lavelle, and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

IX. RESOLUTION 840 LEASE ADDENDUM FOR SERVCIE ANIMALS

AYES: Sohnrey, Lavelle, and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

a) Can the landscaper post a plan for the completed xeriscaping project

X. OTHER BOARD BUSINESS.

- a) HR review of Hire/Termination
- b) Eviction/Notice to vacate
- c) COSV certification status

There being no further business to come before the Board, on motion made, and seconded, the meeting was adjourned.

Surida A. Chalou

Chairperson

6/20/2024

Date

[Signature]

Secretary