

**MINUTES
REGULAR MEETING
June 20, 2024**

On the 20th day of June, 2024 at 5:30p.m., the Housing Authority of the City of Fountain held its Regular Meeting of the Board of Commissioners at 501 E Iowa Ave Fountain CO 80817.

I. ROLL CALL.

On roll call the following were present as named:

PRESENT: Michelle Lavelle, Roberta Sohnrey, Linda Chalou, Councilman Fred Hinton,
 Andria Terry

ABSENT:

ALSO PRESENT: Ashlei Reeder, Secretary.

A quorum being present, the Chairperson called the meeting to order.

II. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD May 23, 2024 at Fountain Housing Authority.

After the Commissioners reviewed the minutes, Chairperson Terry made a motion, seconded by Vice-Chairperson Lavelle, to approve the minutes.

AYES: Sohnrey, Lavelle, Terry, Chalou and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

III. Hear from the Public-No Public Present

IV. FINANCIAL STATUS REPORTS FOR THE MONTH OF May 2024.

The Commissioners reviewed the monthly reports for establishing Net Income and Cash Disbursements/Receipts for the months of May 2024 for the below listed projects:

- a. Grinde Manor CO071001.
- b. Section 8 New Construction, Fountain Townhomes, CO99-H001-104.
- c. Fountain Mesa Court Townhomes.
- a) Section 8 Housing Choice Voucher Program CO071VO.

After the Commissioners reviewed the monthly financial reports, Vice Chairperson Lavelle made a motion, seconded by Councilman Hinton, to approve the monthly financial reports for May 2024.

AYES: Sohnrey, Lavelle, Terry, Chalou and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

V. REPORT ITEMS FOR MAY 2024.

a. Occupancy

Section 8 Rental Vouchers

The reports indicated 188 units (76%) of the authorized 244 units under lease for the month of May 2024. The waiting list is currently carrying 695 applicants. The report also indicated a current lease-up of 188 units (77%) for May 2024.

Portables: In-2, Out-2.

Grinde Manor

The report indicated 40 units (100%) under lease for the month of May 2024. The waiting list is currently carrying 12-1BR applicants. The report also indicated a current lease-up of 40 units (100%).

Fountain Townhomes

The report indicated 14 units (100%) under lease for the months of May 2024. The report also indicated a current lease-up of 14 units (100%). The waiting list is currently carrying 219 applicants.

Fountain Mesa Court Townhomes

The report indicated 64 units (100%) under lease for the months of May 2024. The waiting list is carrying 4 applicants 2-2BR applications and 2-3BR applications. The report also indicated a current lease-up of 64 units (100%).

b. Maintenance

The report indicated that, during the month of May 2024, 9 work orders were processed at the Fountain Mesa Court Townhomes, 20 at Grinde Manor and 4 at the Fountain Townhomes. Yard work was performed at all sites as necessary.

c. Capital Report

No current CFP projects in process

Vice Chairperson Lavelle made a motion, seconded by Councilman Hinton, to approve the report items a, b and c for May 2024.

AYES: Sohnrey, Lavelle, Terry, Chalou and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

VI. RESOLUTION 842 APPROVAL OF REVISED MISSION STATEMENT

AYES: Sohnrey, Lavelle, Terry, Chalou and Hinton.

NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

VII. RESOLUTION 843 AUTHORIZING THE WRITE OFF OF CERTAIN CHECKS

AYES: Sohnrey, Lavelle, Terry, Chalou and Hinton.

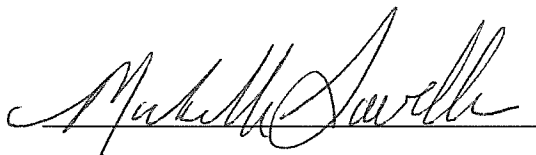
NAYS: None.

Chairperson Chalou thereupon declared the motion carried.

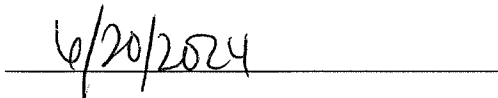
VIII. OTHER BOARD BUSINESS.

- a) HR review of Hire/Termination
- b) Eviction/Notice to vacate-415 Hadley in process
- c) COSV certification status-ED completed HCV manager scheduled 7/22

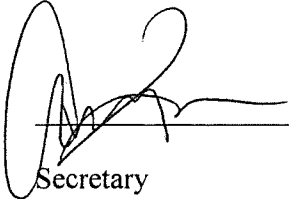
There being no further business to come before the Board, on motion made, and seconded, the meeting was adjourned.



Chairperson



Date



Secretary